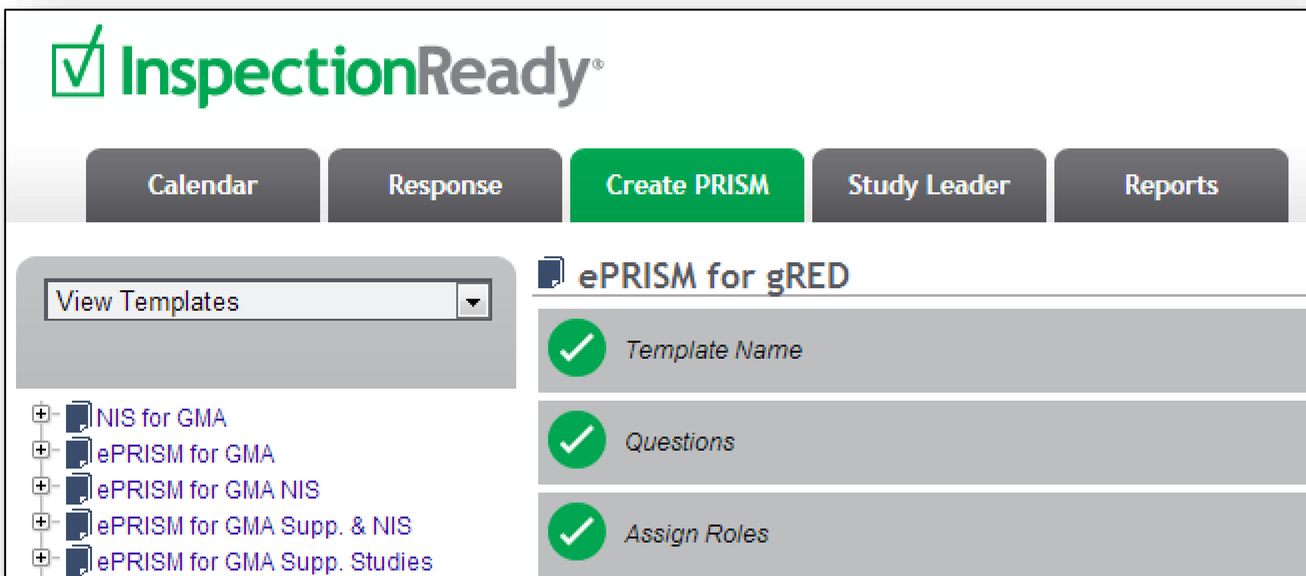
Create PRISM Tab
Assign Roles Color Bar

This reference guide is an overview of the **Assign Roles** color bar within the **Create PRISM** tab. The following process steps are covered within this document:

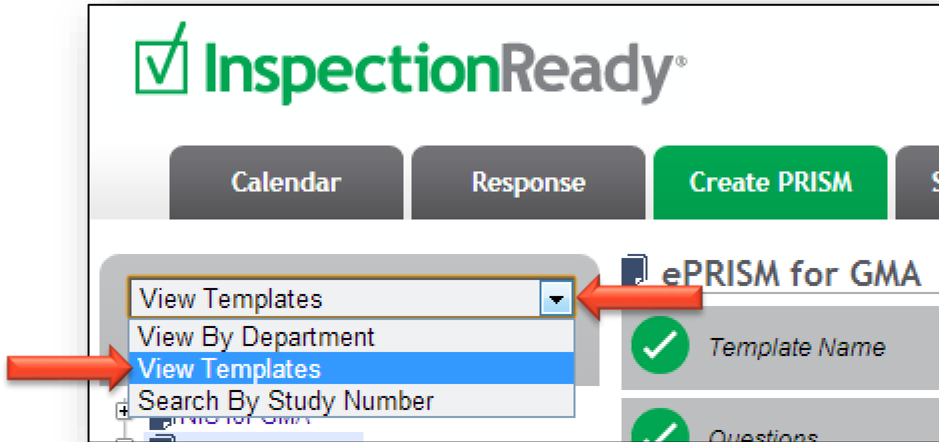
- ☑ Add new role
- ☑ Edit role
- ☑ Merge roles



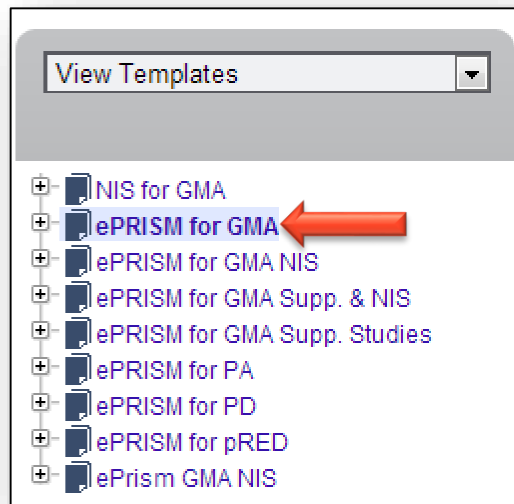
Add New Role

Add New Role

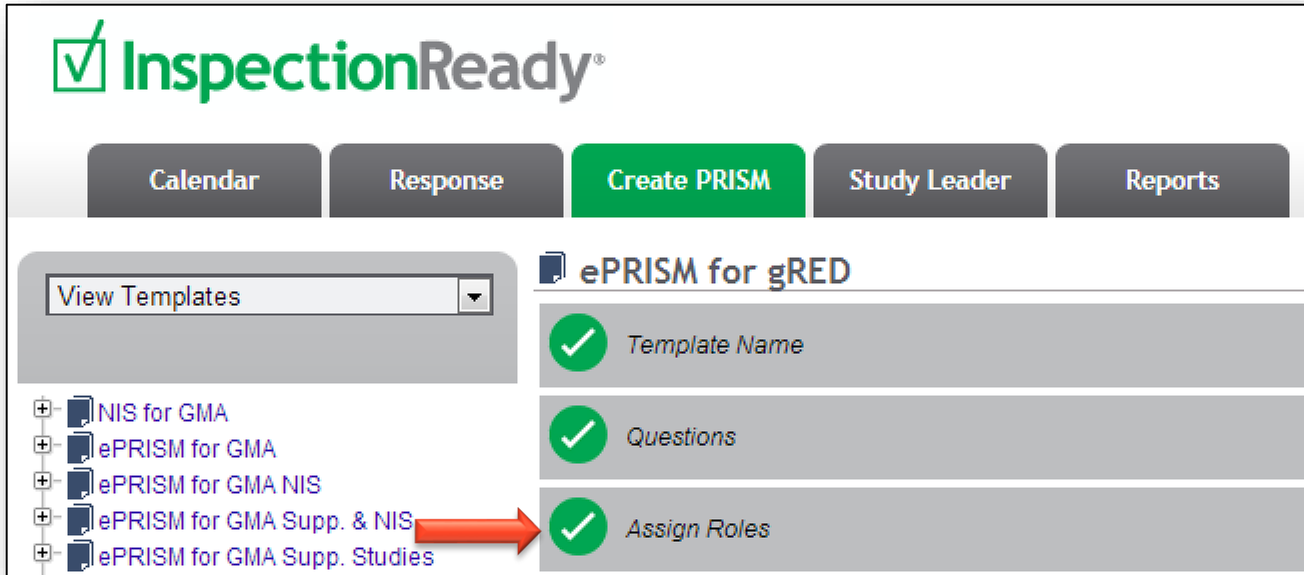
1. Select **View Templates**.



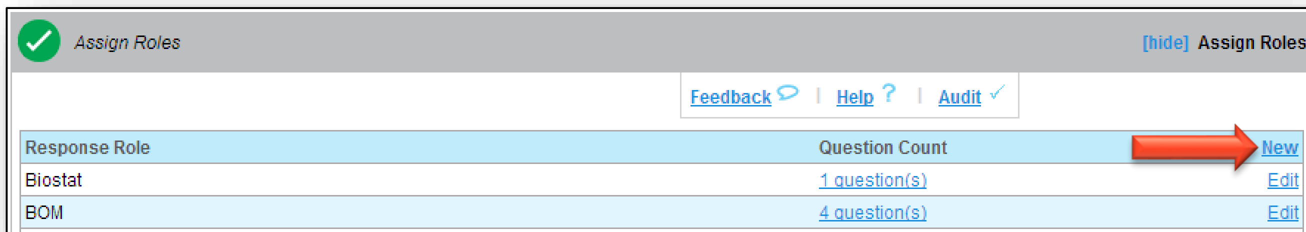
2. Select the template to add new role.



3. Click **Assign Roles**.

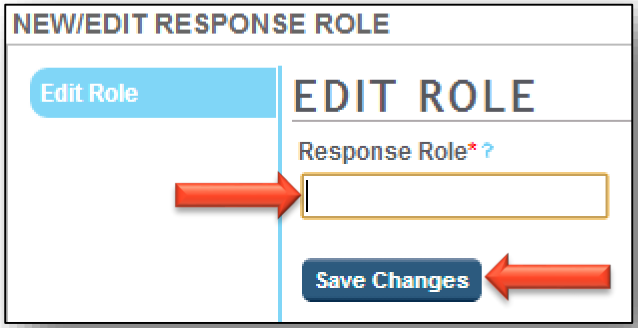


4. Click New.



5. Enter **Response Role**.

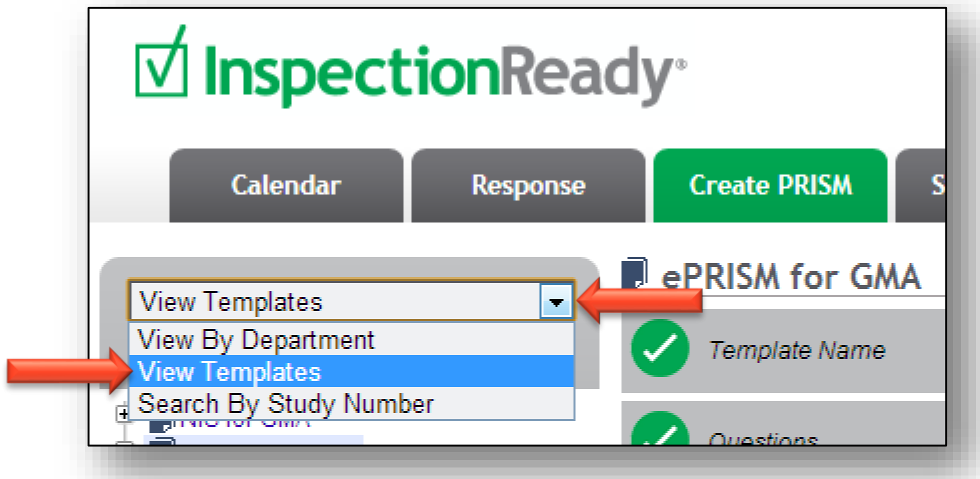
6. Click **Save Changes**.



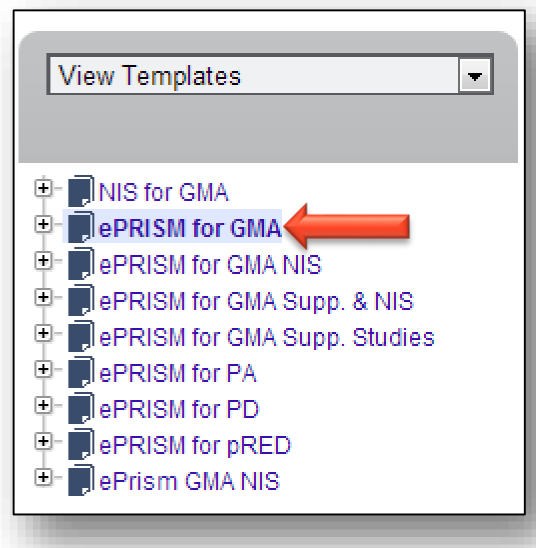
Edit Role

Edit Role

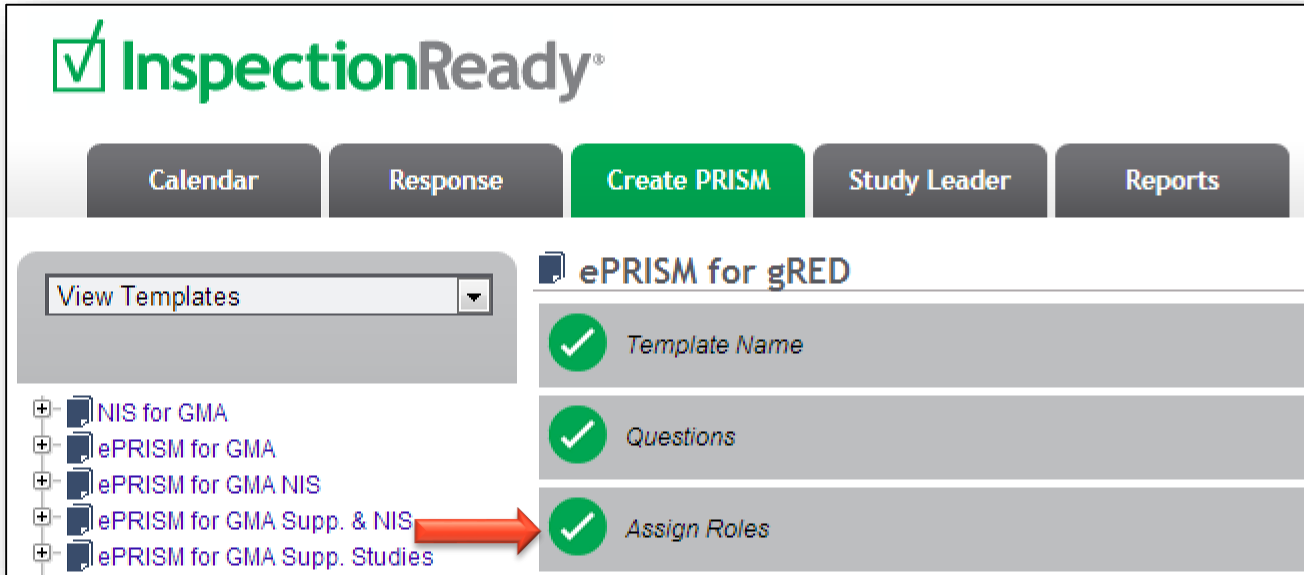
1. Select **View Templates**.



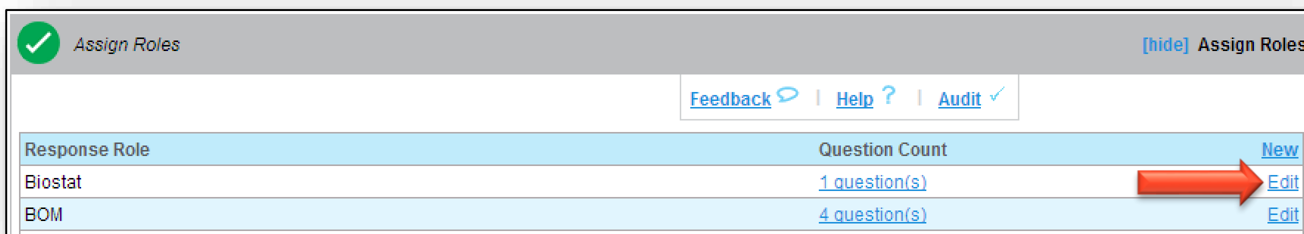
2. Select the template to edit role.



3. Click **Assign Roles**.

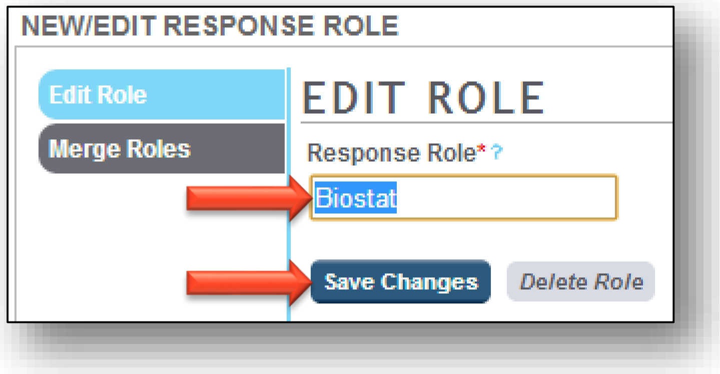


4. Click Edit.



5. Edit the **Response Role**.

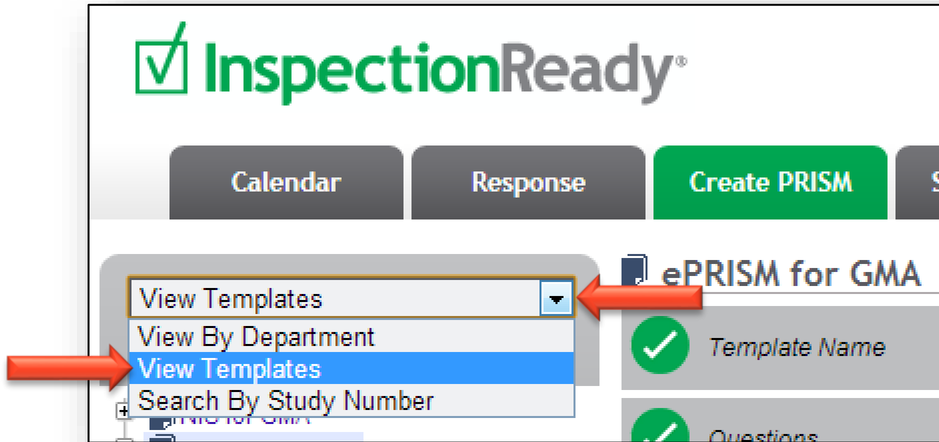
6. Click **Save Changes**.



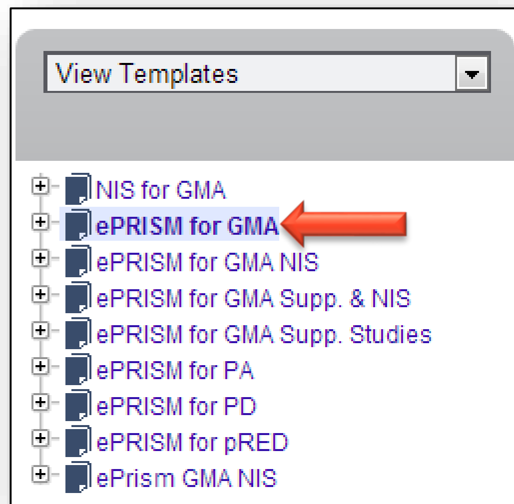
Merge Roles

Merge Roles

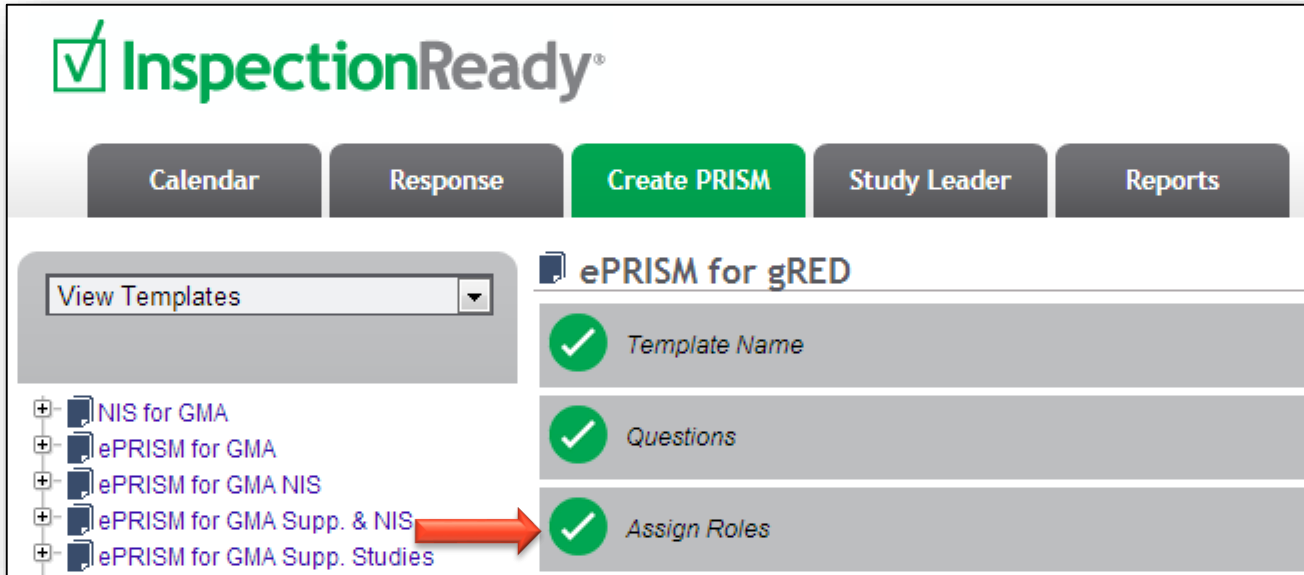
1. Select **View Templates**.



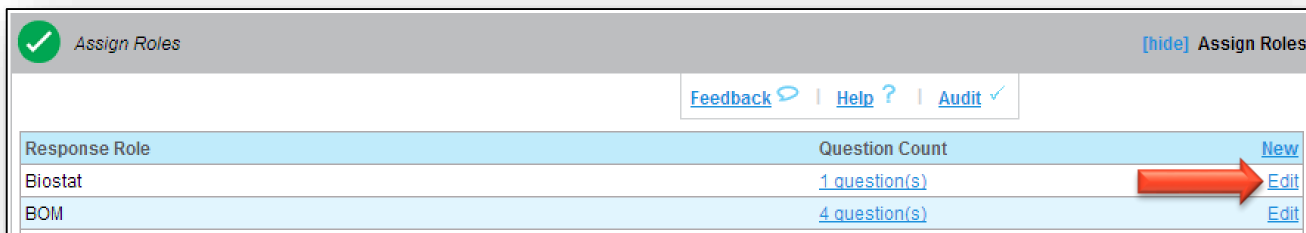
2. Select the template to merge roles.



3. Click **Assign Roles**.

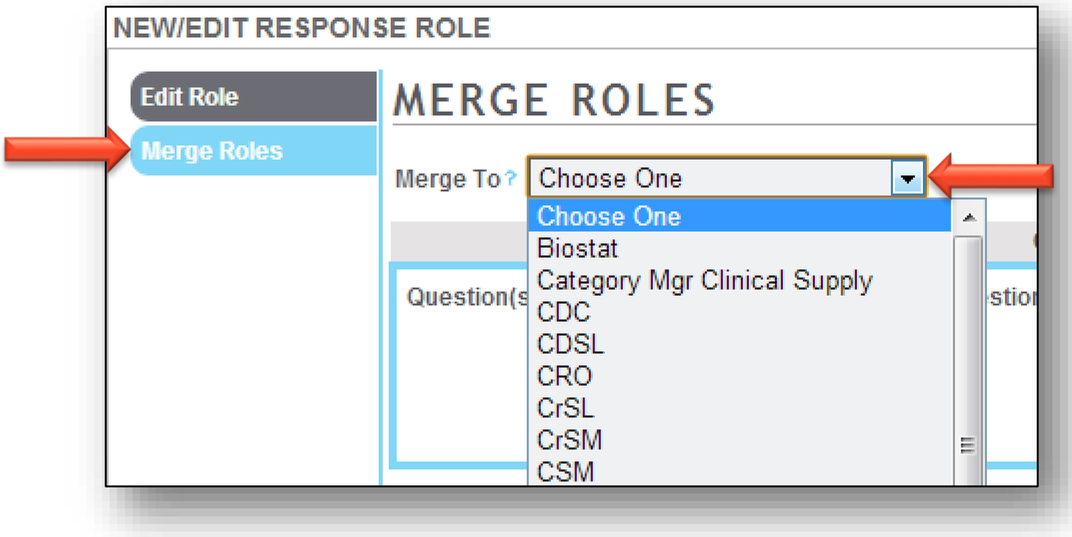


4. Click Edit.



5. Edit the **Merge Roles** side tab.

6. Select role to **Merge To**.



7. Click **Save Changes**.