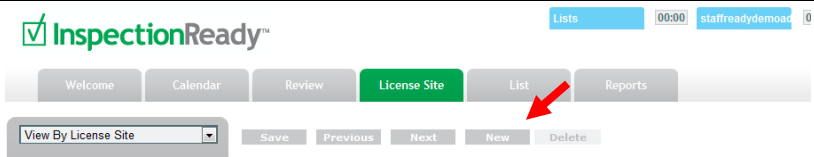
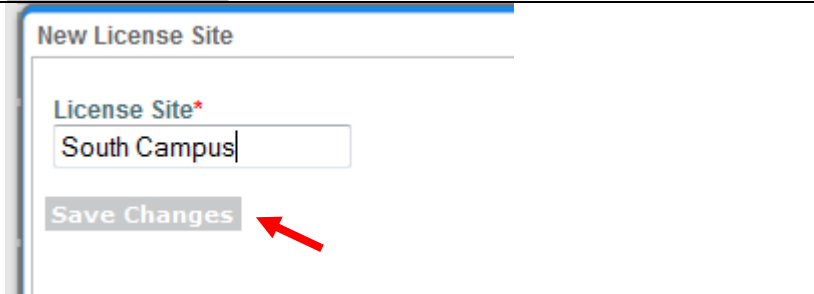
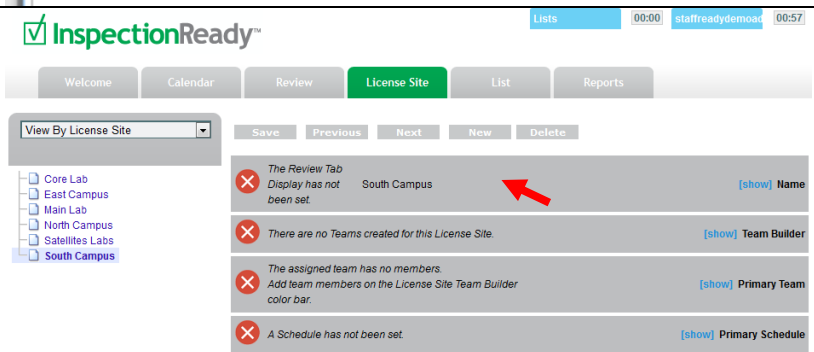
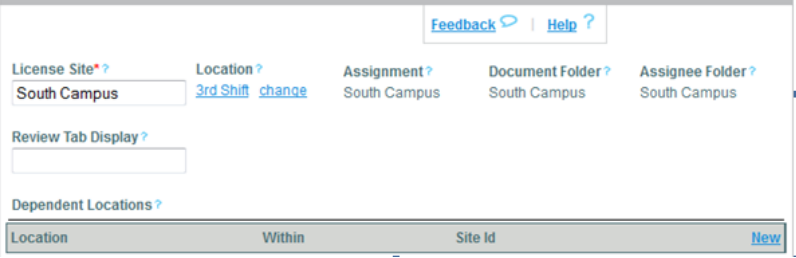


License Site – Name		
Step	Action	
1.	<p>Navigate to the License Site Tab.</p> <p>Select New.</p>	
2.	<p>In the New License Site window, enter the name of new License Site.</p> <p>Select Save Changes.</p>	
3.	<p>The new License Site South Campus has now been created. The color bars will now lead you to complete the setup.</p> <p>Next select and expand the Name color bar to expand.</p>	



4.	<p>The name of the color bar is shown.</p> <p>Location: This feature is used more for our other software, ScheduleReady and is not used for InspectionReady.</p>	
5.	<p>Assignment: InspectionReady creates this default Assignment folder for you. It is used for data storage within the License Site.</p>	<p>Assignment ? South Campus</p>
6.	<p>Document Folder: This folder is created by InspectionReady to allow it to create Inspection list documents.</p>	<p>Document Folder ? South Campus</p>
7.	<p>Assignee Folder: This folder is built in InspectionReady to handle task assignment.</p>	<p>Assignee Folder ? South Campus</p>
8.	<p>Review Tab Display: As list tasks are assigned, employees can view them on the Review Tab. This value will show in the Subject column on the Review Tab. We will name this South Campus.</p>	<p>Review Tab Display ? <input type="text"/></p>
9.	<p>Instructions for the remaining color bars are located in our Training section.</p>	