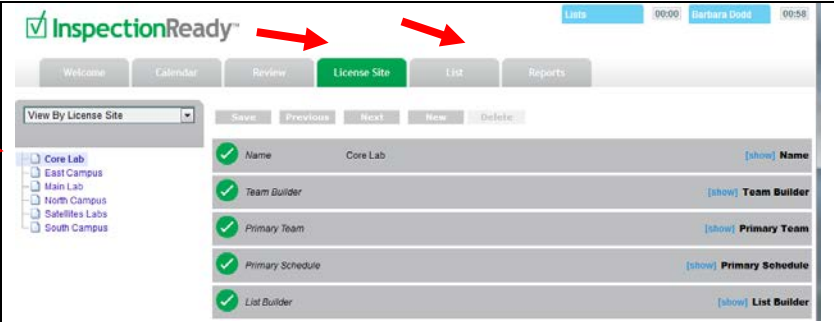
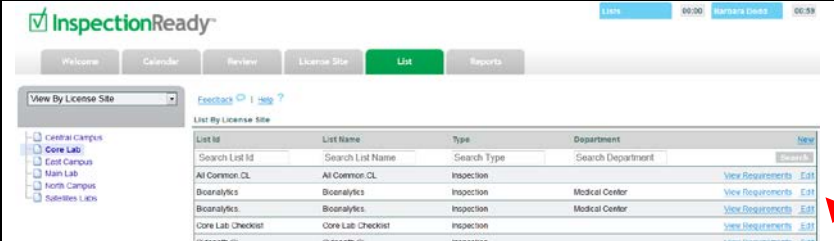
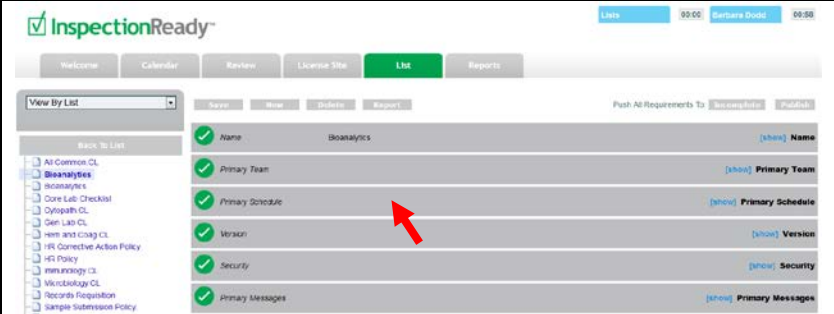
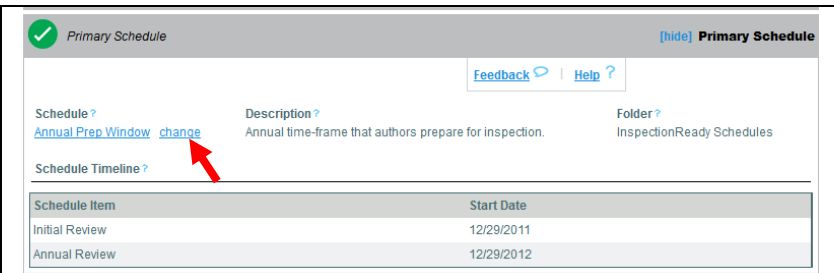
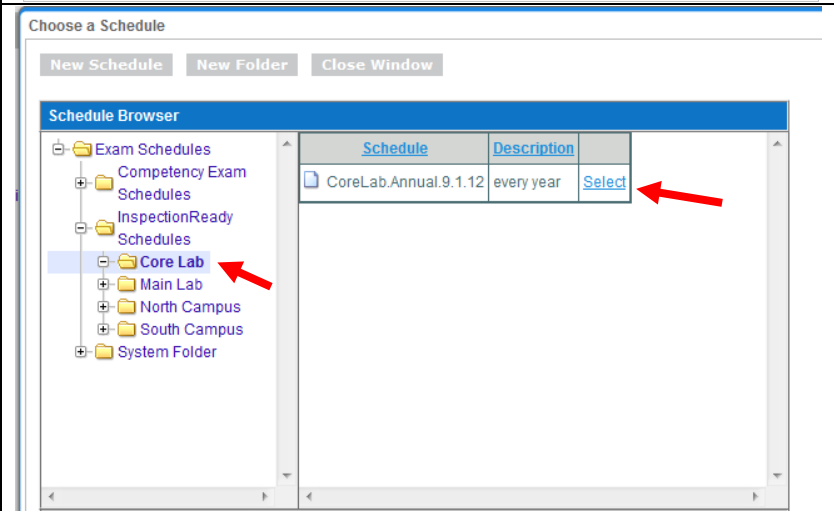
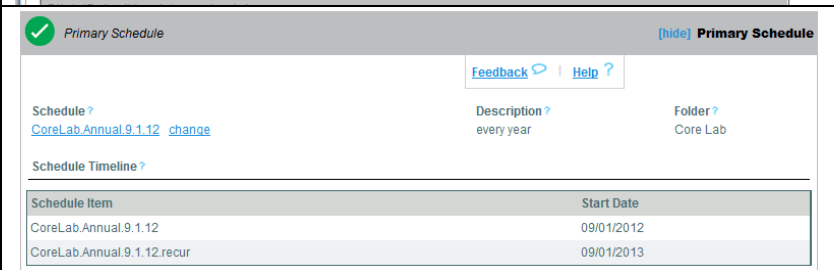
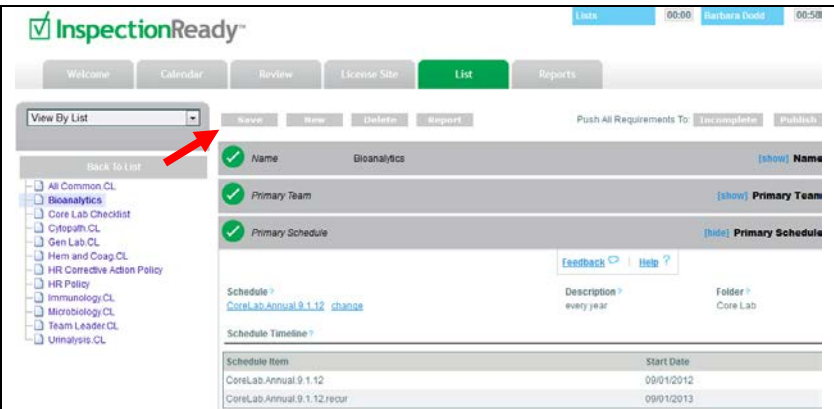


Inspection – Primary Schedule		
Step	Action	
1.	<p>Navigate to the License Site Tab for the Core Lab license site.</p> <p>Select the List Tab.</p>	
2.	<p>Select Edit for the Bioanalytics Inspection List.</p>	
3.	<p>Select the Primary Schedule color bar to expand.</p>	

<p>4.</p>	<p>InspectionReady sets a default schedule. To change the schedule, select the Change link.</p>	 <p>Primary Schedule [hide] Primary Schedule</p> <p>Feedback Help ?</p> <p>Schedule ? Annual Prep Window change Description ? Annual time-frame that authors prepare for inspection. Folder ? InspectionReady Schedules</p> <p>Schedule Timeline ?</p> <table border="1"> <thead> <tr> <th>Schedule Item</th> <th>Start Date</th> </tr> </thead> <tbody> <tr> <td>Initial Review</td> <td>12/29/2011</td> </tr> <tr> <td>Annual Review</td> <td>12/29/2012</td> </tr> </tbody> </table>	Schedule Item	Start Date	Initial Review	12/29/2011	Annual Review	12/29/2012
Schedule Item	Start Date							
Initial Review	12/29/2011							
Annual Review	12/29/2012							
<p>5.</p>	<p>Select the Schedule needing to be used.</p> <p>Make sure the correct License Site Folder is highlighted and then choose the Schedule CoreLab.Annual.9.1.12 by clicking Select.</p>	 <p>Choose a Schedule</p> <p>New Schedule New Folder Close Window</p> <p>Schedule Browser</p> <ul style="list-style-type: none"> Exam Schedules <ul style="list-style-type: none"> Competency Exam Schedules InspectionReady Schedules Core Lab <ul style="list-style-type: none"> Main Lab North Campus South Campus System Folder <table border="1"> <thead> <tr> <th>Schedule</th> <th>Description</th> <th></th> </tr> </thead> <tbody> <tr> <td>CoreLab.Annual.9.1.12</td> <td>every year</td> <td>Select</td> </tr> </tbody> </table>	Schedule	Description		CoreLab.Annual.9.1.12	every year	Select
Schedule	Description							
CoreLab.Annual.9.1.12	every year	Select						
<p>6.</p>	<p>This is the default schedule for the Bioanalytics Inspection for Core Lab. If you want to make changes on the schedule, please refer to the Quick Reference License Site - Primary Schedule.</p>	 <p>Primary Schedule [hide] Primary Schedule</p> <p>Feedback Help ?</p> <p>Schedule ? CoreLab Annual.9.1.12 change Description ? every year Folder ? Core Lab</p> <p>Schedule Timeline ?</p> <table border="1"> <thead> <tr> <th>Schedule Item</th> <th>Start Date</th> </tr> </thead> <tbody> <tr> <td>CoreLab Annual.9.1.12</td> <td>09/01/2012</td> </tr> <tr> <td>CoreLab Annual.9.1.12.recur</td> <td>09/01/2013</td> </tr> </tbody> </table>	Schedule Item	Start Date	CoreLab Annual.9.1.12	09/01/2012	CoreLab Annual.9.1.12.recur	09/01/2013
Schedule Item	Start Date							
CoreLab Annual.9.1.12	09/01/2012							
CoreLab Annual.9.1.12.recur	09/01/2013							

7. Select **Save**.



The screenshot shows the InspectionReady interface with the 'List' tab selected. The 'View By List' dropdown is open, and a red arrow points to the 'Save' button. The main content area displays a list of items under the 'Bioanalytics' category, including 'Name', 'Primary Team', and 'Primary Schedule'. The 'Primary Schedule' item is expanded, showing details such as 'Schedule', 'Description', and 'Folder'. A table at the bottom lists 'Schedule Item' and 'Start Date'.

Schedule Item	Start Date
CoreLab-Annual 0 1 12	09/01/2012
CoreLab-Annual 0 1 12.recur	09/01/2013